![CovenantHealth | Covenant Health Partners]

Covenant Health Partners | Covenant Accountable Care

InReach Navigation

Administrative Requirements – 2025
Navigating InReach Content

I. Registering / Creating a New Account

Creating a New InReach Account

1. Navigate to InReach

- (https://CovenantHealth.InReach.com)

- Use of Chrome or Microsoft Edge is recommended.

2. Select the "New Customer" Option

- If you are unsure if you have an account, try to log-in using your preferred email address.

- Avoid creating duplicate accounts by using your professional/work email if possible

3. Fill out the New Customer Registration

- Ensure that you use your Professional/Legal name
  and email address.
  Use of nicknames and/or
  personal email addresses can result in 0 credit
  for completed trainings.

- Remember to reference your professional contact information
  when filling in this form. (i.e. work address, work phone, etc)

- If you receive an error due to duplicate accounts on file,
  please contact Marisa Fuentes (marisa.fuentes@covhs.org)
  to reset your password on your existing account.

4. Select a Specialty

- Once you enter your contact information, you will be asked to select a specialty.
  This is OPTIONAL.

5. Click "Continue"

- Once you continue past this page, you will be logged in to your new InReach account.

- Once created, you should receive a confirmation email from support@inreach.com

II. Navigating Your InReach Account

Account Tabs

1. **My Products**
   - This tab contains all current registrations (including any incomplete trainings)

2. My Credit Tracking
   - This tab contains all completed trainings and their associated credits (including CME certificates)

3. My Receipts
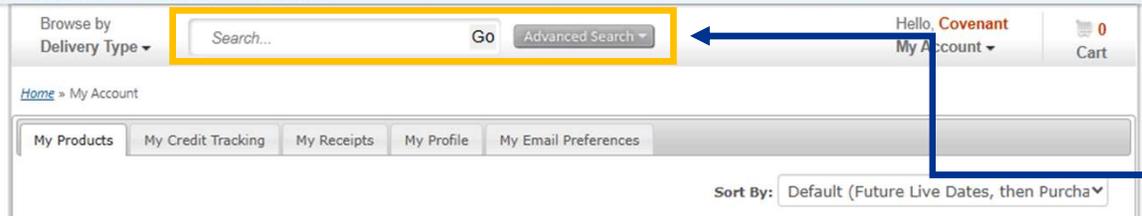   - This tab contains all registration confirmations & receipts for purchases

4. My Profile
   - This tab contains your identifiers

5. My Email Preferences
   - This tab contains your notification settings
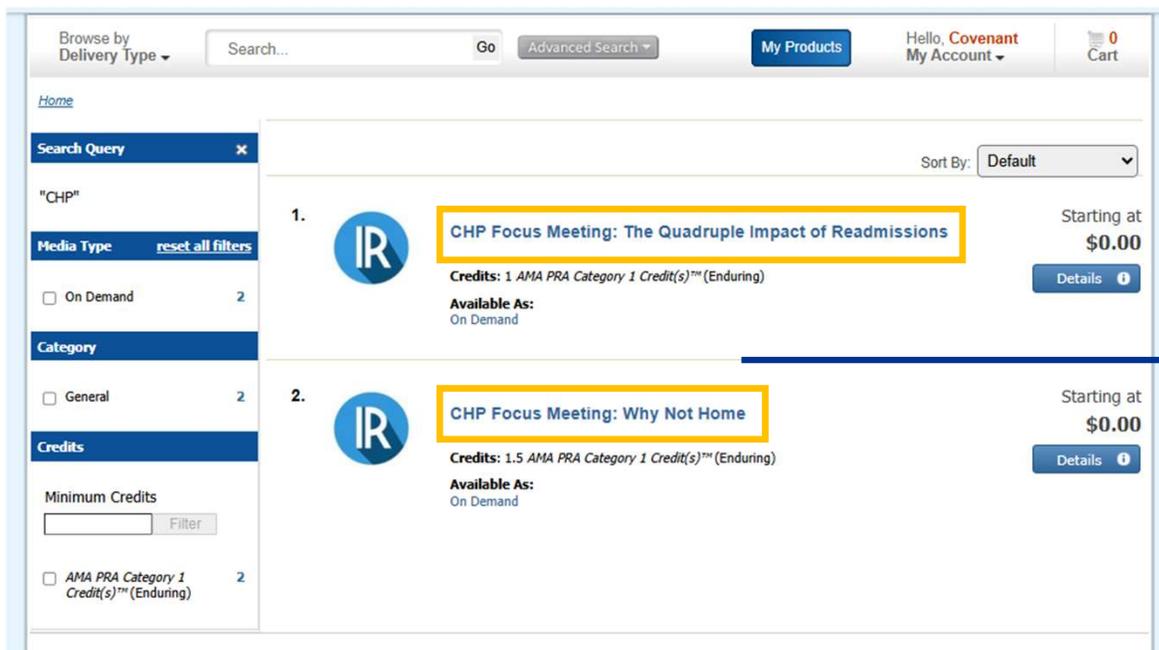
III. The InReach Catalogue

The InReach Catalogue

1. The Search Bar

   - You can utilize the search bar to find any CHP trainings on InReach by typing "CHP".

   - *Any CHP content uploaded to InReach will always have CHP in the title.*

2. Search Results

   - The search results will appear as a list.

   - You can click on the title of any listed result to navigate to the catalogue page for that item.

"Purchase" to Register

- In order to register for a catalogue item, you will need to "purchase" it.

- CHP content will be listed at $0.00

- Choose "Add to Cart" and proceed to check-out as you would with any online purchase.

- Once "purchased", the training will be available from your home page.

IV. "Completing" InReach Content

Accessing InReach Content

- For "Incomplete" items, click the "Play" button to view the content

- Once you've viewed all the content, you can click "Get Certificate". This will give you a short survey and access to a certificate of completion

- For "Complete" items, you can click the "Get Certificate" button to view the certificate of completion directly (no short survey).